

**Burlington Public Library
Board Meeting
Minutes**

DATE: Tuesday, April 7, 2009
ATTENDANCE: Mazeau, Ragaisis, Troiani, Miller, Chard,
Hasskarl, Scheidel, Mullen
Visitor: Dale Cutler, Architect, Kenyon + Cutler, Avon,CT
PLACE: Anne L. Walluk Community Room

 **Call to order: 7:30pm**

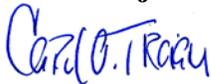
 **Visitor, Dale Cutler, architect for the 1994 BPL expansion reviewed BPL's current space and discussed future considerations with the board. 1) Cutler views the relocation of the young adult area to where the videos/dvd's are currently located as a positive move. Library trends: separating YA areas away from children's areas, as this group (grades 5 – 12) views themselves as closer to adults than children. The added benefit is that YA patrons would also be closer to the reference location in the library, which they need. 2) With regard to expansion (BPL's 5-10 year plan is pointing to 16-23,000 sq.ft of total space – currently we have ~9,200) Cutler indicated that expanding the current structure to two floors (expanding up) is the most costly and difficult choice. Because of the desired projected size, the building would have be a steel structure according to safety laws, as well. 3) Cutler said to use a new construction cost figure of \$250 per square foot when calculating projected costs. Renovations cost less per square foot. 4) The Burlington Public Library was Cutler's first library project. His firm, Cutler and Kenyon were architects for the Hebron, Willington and Simsbury libraries. 5) Moving forward, Cutler wished to be a considered vendor in future BPL expansions and renovations.**

 **Minutes of the March 2009 meeting. Chard motioned to approve the minutes. This was seconded by Ragaisis and carried.**

 **Director's Report:** 1) circulation for March 09 as compared to same month last year is up ~3%. 2) Self check out is up 54%. 3) There were 3 parenting programs in March '09 along with 10 story times and 2 book groups. April is equally busy with a Shakespeare Workshop in the plan and a poetry and Coffee Program being co-hosted by the Canton Library. 4) Hasskarl would like the board to review a collection weeding policy, which she presented. We will vote on this next month.

 **Old Business:** Budget. The Board of Selectmen has reviewed BPL's budget. They left salaries flat, cut the custodian position by 50% and eliminated the shelver position, which Hasskarl views as critical to the library's operation. The 2009-10 budget as amended is lower than the 2009-09 budget by approx. \$3200. Capital item considerations have been eliminated. Hasskarl will alert the board and other interested library parties once the board of finance meeting to review the final budget is scheduled so we can make a final case. Overall, the town is \$2 million and 8% short for the current budget, owing to lack of town growth.

 **Adjournment: 9:04pm**



Recording Secretary

04-09-09