

**Burlington Public Library**  
**34 Library Lane**  
**Burlington, CT 06013**  
**Board of Directors Meeting**  
**April 3, 2012**  
**-DRAFT-**

**Attendance:** Lewis,, Ragaisis, Winter, Eberhard, Catie Jenetta (TAC Student Rep for 2012 - 2013), Mazeau, Troiani, Hasskarl, Thompson  
Absent: Mullen  
**Place:** Anne L. Walluk Community Room

- 📖 Call to order: 7:37 pm
- 📖 Welcome visitors: Karen Selinger, Burlington resident; LSM civics class members: Tyler Durica, Sarah Mendez, Jacob Ulreich
- 📖 **Minutes: March 6, 2012;** Mazeau motioned to accept the minutes, which was seconded by Ragaisis and carried.
- 📖 **Correspondence:** 1) Hasskarl presented 03/12 correspondence between the State of CT-Dept. of Health, the BPL and the Bristol/Burlington Health Dept. dealing with the flow restrictor installation and sample tap. 2) 03/15/12: letter from the ACLB soliciting board memberships.
- 📖 **Teen Issues:** Catie Jenetta, incoming TAC rep. will replace graduating LSM Senior and TAC rep. Ashley Gallicchio. Jenetta was welcomed by the board and presented the TAC report. 1) The Hunger Games Program was a rousing success. It was attended by 35 teens and 12 adults. The staff is working on the Night Mania Summer Reading Program.
- 📖 **Director's report:** 1) Circulation is down slightly, 2.4% as compared to March 2011. 2) Marie and Diana discussed BPL staff salaries with Ted Shafer. They presented comparative salary information by towns with similar Burlington, CT demographics. 3) The Central CT Chamber and the Capital Workforce Partners will sponsor a 04/04/12 breakfast that Marie will attend. BPL hopes to have one unpaid intern for this summer from their program. 4) March 2012 was a busy month at BPL with many meetings and programs.
- 📖 **Building: Punch List.** We are making great progress with this list. Many items have moved to 'completed' status. We are still waiting on the front door installation.
- 📖 **New Business: Discuss Chapter 4 (Policies) of the CT Public Library Trustee Handbook**  
Board discussed this chapter and agreed we need a BPL checklist against which to update/review the BPL policies. Lewis will develop this list and starting in September 2012, the board will vet existing and new policies through this standard.
- 📖 **Ongoing Business:** New Board Member- Town Hall awaits a signed resignation letter from Jo Ellen Flatt which must be submitted prior to filling the vacancy.
- 📖 **Adjournment:** 9:35pm

Respectfully submitted,



Carol O. Troiani  
Recording Secretary