

**Burlington Public Library**  
**34 Library Lane**  
**Burlington, CT 06013**  
**Board Meeting Minutes**  
**- DRAFT -**

**DATE:** Tuesday, December 6, 2011

**TIME:** 7:30 p.m.

**PLACE:** Anne L. Walluk Community Room

**ATTENDEES:** Hasskarl, Ragaisis, Mullen, Lewis, Troiani, Mazeau, Winter, Thompson, Gallicchio, Eberhard

**ABSENT:** Flatt

**Call to order:** 7:34 pm

Kim Lewis announced that the ceremony to swear in Ted Shafer and the other newly elected town officials would be held on Thursday 12/8 at 6PM at fire headquarters.

- Approval of October 4<sup>th</sup> meeting minutes: Ragaisis motioned to approve. The motion was seconded by Mazeau and carried.
- Teen Issues: Gallicchio reported that 5 middle school students have joined the teen group.
  - They are collecting food for the Burlington Food Pantry throughout December.
  - A gift wrapping fundraiser will be held from 11 -4 on December 10<sup>th</sup>.
  - Other activities being considered include a princess tea party, a John Green fundraiser and a carnival.
- BOS Meeting: Lynn Thompson report. No report.
- Directors Report: Marie Hasskarl reported:
  - The Library Board has been added to the town website under Boards & Commissions. Hasskarl requested that Library Board meeting minutes be added to the site.
  - Hasskarl and Lewis attended a BOF meeting to request permission to allocate money from the library budget to supplement the STEAP grant money for the new front door. The BOF granted permission.
  - Town Hall has requested a budget by January 3<sup>rd</sup>, Capital by January 10<sup>th</sup>. Hasskarl to start budget draft and send to board members by 12/17.
  - Statistics were reported. Circulation down slightly possibly due to Storm Alfred. "Overdrive" E-books statistics are up 14% for the year. Patrons have made requests for additional E-books.
  - The mitten tree is up.
  - Email notifications for books on hold will start in January.

- Hasskarl proposed the meeting schedule for 2012. The only change from the 2011 schedule will be to hold the January meeting on the 2<sup>nd</sup> Tuesday, January 10<sup>th</sup>, instead of the 1<sup>st</sup> Tuesday.
- Building Punch List: No change from last month with the exception a new display case with safety glass.
- “Friends” Update: Mazeau reported on a successful December 3<sup>rd</sup> holiday sale and on end of the year donations.
- Slate of Officers:

Kim Lewis	President
Sandy Mazeau	Vice President
Carol Troiani	Secretary
Mike Ragaisis	Treasurer

Mullen made a motion to elect the proposed slate of officers. Winter seconded and the motion passed.

- Old Business: No old business
- New Business: Publicize the Library. Several ideas were discussed including creating a video of the town.

Adjournment: Meeting adjourned at 9:04 pm.

Respectfully submitted,  
Elaine Eberhard, Board Member