DATE: Tuesday, February 7, 2012
TIME: 7:30 p.m.
PLACE: Anne L. Walluk Community Room
ATTENDANCE: Lewis, Mullen, Ragaisis, Winter, Eberhard, Gallicchio, Mazeau, Troiani, Hasskarl
Absent: Thompson

Call to order: 7:36pm
Welcome visitors: LSM Civics Class Student Brian Keller; First Selectman Ted Shafer (arrived at 9:15)
Minutes: January 10, 2012 – Ragaisis motioned to accept the minutes as presented. Motion was seconded by Eberhard and carried.

Correspondence: ACLB’s Board of Directors’ Handbook. Lewis presented the handbook which was sent to her by Sharon Brettschneider. The board will discuss various topics presented in the handbook at coming meetings.

Teen Issues: Gallicchio presented the report. 1) The Teen Talent Show will be postponed until the Summer ’12. 2) The Hunger Games Program is still being discussed. Members are exploring using a school bus to be transported to the cinema. A Hunger Games Trivia contest is also being considered. 3) The next TAC meeting is scheduled for 03/06/12.

Director’s report: 1) Jan. 2012 was a program-filled, busy month at the BPL. 2) Jan. 2012 statistics: registered borrowers are up 25% as compared to Jan. 2011. 2) The demand for e-publications continues to increase. 3) Materials circulation statistics are down at the BPL. They are also down across a wide array of Farmington Valley towns. 4) The Feb 04 Take your Child to the Library Day event was a success with more than 200 participants. 5) Denise Murphy/BPL staff has resigned. 6) Email notifications for materials on hold are up and running. 7) The proposed 2012/13 budget was presented by Hasskarl to the board. The library has 9000 sq. ft. of space and receives more than 50,000 visitors a year. Mullen motioned to accept the higher budget with more staff hours and a higher wage for new hires. Winter seconded the motion and it carried.

Building: Punch List: 1) most of the major items have been completed. 2) The chimney has been cleaned. The vendor recommended a new liner. 3) The front door will be completed within 3 weeks. 4) A walkway and a door or hatch is needed for the attic. 5) The flow tap for the H2O holding tank is done. 6) Hot water is now available in the work office.

New Business: O&G’s Earth Removal Agreement with the Town. Ted Shafer explained the relationship and potential business of O&G vendor and the town. Library representatives have been included in discussions regarding the proposed project due to the proximity of the land to the library. Ted will convene a Task Force to study the issue and to make recommendations for future action.

Ongoing Business: There is a Board Vacancy. Hasskarl spoke to a potential candidate who has marketing expertise.

Adjournment: 9:37pm

Respectfully submitted,

Carol O. Troiani
Recording Secretary