

Burlington Public Library
Board of Library Directors' Meeting

DRAFT

DATE: Tuesday, February 7, 2012
TIME: 7:30 p.m.
PLACE: Anne L. Walluk Community Room
ATTENDANCE: Lewis, Mullen, Ragaisis, Winter, Eberhard, Gallicchio, Mazeau, Troiani, Hasskarl
Absent: Thompson

- 📖 Call to order: 7:36pm
- 📖 Welcome visitors: LSM Civics Class Student Brian Keller; First Selectman Ted Shafer (arrived at 9:15)
- 📖 Minutes: January 10, 2012 – Ragaisis motioned to accept the minutes as presented. Motion was seconded by Eberhard and carried.
- 📖 Correspondence: ACLB's Board of Directors' Handbook. Lewis presented the handbook which was sent to her by Sharon Brettschneider. The board will discuss various topics presented in the handbook at coming meetings.
- 📖 Teen Issues: Gallicchio presented the report. 1) The Teen Talent Show will be postponed until the Summer '12. 2) The Hunger Games Program is still being discussed. Members are exploring using a school bus to be transported to the cinema. A Hunger Games Trivia contest is also being considered. 3) The next TAC meeting is scheduled for 03/06/12.
- 📖 Director's report: 1) Jan. 2012 was a program-filled, busy month at the BPL. 2) Jan. 2012 statistics: registered borrowers are up 25% as compared to Jan. 2011. 3) The demand for e-publications continues to increase. 4) Materials circulation statistics are down at the BPL. They are also down across a wide array of Farmington Valley towns. 5) The Feb 04 *Take your Child to the Library Day* event was a success with more than 200 participants. 6) Denise Murphy/BPL staff has resigned. 7) Email notifications for materials on hold are up and running. 8) The proposed 2012/13 budget was presented by Hasskarl to the board. The library has 9000 sq. ft. of space and receives more than 50,000 visitors a year. Mullen motioned to accept the higher budget with more staff hours and a higher wage for new hires. Winter seconded the motion and it carried.
- 📖 Building: Punch List: 1) most of the major items have been completed. 2) The chimney has been cleaned. The vendor recommended a new liner. 3) The front door will be completed within 3 weeks. 4) A walkway and a door or hatch is needed for the attic. 5) The flow tap for the H2O holding tank is done. 6) Hot water is now available in the work office.
- 📖 New Business: O&G's Earth Removal Agreement with the Town. Ted Shafer explained the relationship and potential business of O&G vendor and the town. Library representatives have been included in discussions regarding the proposed project due to the proximity of the land to the library. Ted will convene a Task Force to study the issue and to make recommendations for future action.
- 📖 Ongoing Business: There is a Board Vacancy. Hasskarl spoke to a potential candidate who has marketing expertise.
- 📖 Adjournment: 9:37pm

Respectfully submitted,



Carol O. Troiani
Recording Secretary