

**Burlington Public Library
Board of Directors Meeting
January 8, 2013
DRAFT**

PLACE: Anne L. Walluk Community Room
ATTENDANCE: Hasskarl, Selinger, Mazeau, Eberhard, Mullen, Winter, Kryzanski, Ragaisis, Troiani, Hierl, Jennetta
CALL TO ORDER: 7:34pm

- 📖 Minutes: 12/04/12: Winter motioned to accept. It was seconded by Mazeau and carried.

- 📖 TAC business: Student Rep. Jennetta presented report. There was a TAC meeting on 12/12. The next meeting is scheduled for 01/24/13. The group decided to maintain the teen/tween craft program.

- 📖 Director's report: 1) The year to date budget is on track. 2) Staffing issues: S. LoPresti has assumed the new teen librarian job at 19 hrs/week. The custodian position is still open. The low starting wage is making it difficult to fill the position. 3) Last month, some material theft took place at the BPL. The police were alerted who located both the materials and thief in Avon, CT. Apparently, this person has been involved in similar activity at libraries in other towns. 4) There were 4 programs at the BPL during December 2012. Statistics for 12/12 (as compared to 12/11): circulation is up 3.9%. Self check up is up almost 19%. Registered users : up 26%. At least 10% of the BPL circulation involves "e" or downloadable audio product.

- 📖 Building: Punch List. The board discussed the most pressing building problems. 2 high pressured toilets were recommended to fix the recurring plumbing problems. Basement painting, exterior lighting and a building power wash are also recommended to maintain and improve the library. Troiani made a motion to approve Hasskarl's memo to Town Hall/Parente requesting reallocation of the approved funding for the chimney liner (professional evaluation concluded this is not necessary) to the items listed above. This motion was seconded by Mazeau and carried.

- 📖 Budget 2013/14. Hasskarl submitted the BPL BOD approved 2013_14 budget (with Capital requests) on 01/04/13 to Ellie Parente. The board reviewed and discussed each line item in preparation for the 01/30/13 Board of Finance Meeting where there is opportunity to present and defend to BOF and BOS. There is a clear need to align BPL staff wages with market rates . BPL loses good staff to neighboring towns who offer more competitive salaries. To this end, Selinger and Hasskarl researched and prepared statistics comparing Burlington to towns of similar size and demographics in CT. The board fundamentally agreed that wage correction is a priority with the 'materials' line item in the budget following closely. BPL lags as compared to similar town libraries. (8-21% lower wages; 40% lower materials budget).

- 📖 The next meeting is on 02/05/2013 at 7:30pm.

- 📖 Adjournment: 10:05 pm.

Respectfully submitted,



Carol O. Troiani
Recording Secretary