

**Burlington Public Library**  
**June 14, 2016**  
**Board of Library Directors' Meeting Minutes**

**Call to Order:** 7:33 p.m.

**Attendance:** Craig Winter, Marie Spratlin Hasskarl, Sridhar Srinivasan, Laura Hedenberg, Kevin Mullen, Mike Ragaisis, Alyssa Colasanto

**Absent:** Sandy Mazeau, , Kim Lawton, Jodi Kryzanski, Sandy Hierl

**Visitors:** none

**Place:** Anne L. Walluk Community Room

**Minutes:** Approval of BOLD Meeting Minutes for May 3, 2016, Mike Ragaisis motion to approve, Alyssa Colasanto seconded the motion.

**Correspondence:** none

**TAC business:**

Summer program has been well planned and the teens worked with Sara on testing out crafts. Successful ones were kept on in the program.

**Library Director's Report:**

Budget Expenditure: About 92% expended

Salaries on target, some adjustments will be needed later but the budget will be used completely before the end of the fiscal year.

Budget for 2016-2017 was passed at the town vote with a .88% increase, materials are to stay the same and money was put into contingency for increases in areas due to expansion.

Fines: Pre-migration fees (2014 and older) were discussed and a vote was held to give Marie permission to vote with the consortium to remove/waive these fees. Kevin Mullen made a motion to vote to forgive these fees and Mike Ragaisis seconded. The motion passed unanimously. Marie will look into giving quarterly updates as to current fees.

Statistics: Circulation is +14%, weeding is continuing. ILL is down due to limitations placed on hold requests.

Highlights: Girls Scout Troop # 66698 to exhibit in Anne Walluk Community Room and the Display Case will have support materials for summer reading program.

In May, the State Bond Commission approved the allocation of \$3.6 million for high speed library connections to the Connecticut Education Network for more than 90 libraries in Connecticut. Burlington is one of the eligible libraries.

DeliverIT: (formerly CCAR) Still has issues at the state level with this program and the cost is running higher than what is charged for this service. The State Library has closed the Willimantic Service Center, which leaves only the one in Middletown.

**Building and Grounds:** Punch List 2016: Circulation pump on boiler is broken and needs to be replaced. Air handler also has a leak, approximately \$1635 to repair. These may be items replaced with the renovation.

**Expansion Project Update:** Tecton and our Team resubmitted a new P&Z application showing a new site plan, and other drawings. They (along with Winter/Mazeau) will be attending the 6/23 Planning & Zoning meeting to discuss the new site plan. The new expansion will be slab on grade.

**Friends' Update:** At the annual meeting, \$10,000 was set aside for the Burlington Room (local history) and \$50,000 to support needs resulting from renovation. Next meeting is August 10.

**New Business:** Summer reading program for adults, please participate. Registration for all summer programs starts 6/23. There are public relation letters (I love my library because...) that Marie shared with Board of Selectmen. The library will be participating in Tavern Day and will be at the Schoolhouse providing a craft. There are volunteer opportunities for grades 5 through adult.

**Miscellaneous:** n/a

**Next Meeting:** Tuesday, September 13, 2016 @ 7:30 (note different date)

Meeting Adjourned: 9:15 P.M.

Submitted by: Laura Hedenberg, BOLD member