

Burlington Public Library
Board of Library Directors
March 4, 2014

Place: Anne L. Walluk Community Room
Attendance: Hasskarl, Hierl, Mazeau, Ragaisis, Troiani, Watson, Winter
Absent: Eberhard, Jennetta, Mullen, Kryzanski

📖 **Call to order:** 7:34 pm

📖 **Welcome visitors:** Barbara Joslin, JCJ Architecture

📖 **Minutes: January 7, 2014** – Motion: Mazeau. Second: Winter. Carried.

📖 **Correspondence:** 1) emails from Tom Newman/CT State Library responding to space questions from BPL BOD about space recommendations for expansion. A reference figure they rely on is 1.5 sq./ft of space per capita (thus, per Burlington resident). 2) correspondence from Barbara Joslin (architect) to Craig Winter addressing expansion questions.

📖 **TAC business:** Hasskarl reported that 9 students and 2 staff members attended the TAC sleepover at the BPL. It went well.

📖 **Director's report:** 1) Cumulative circulation and visitor stats are up. 2) Year to date budget is on track. 3) Migration from Sirsi to Innovation is progressing. 4) The "Friends of the Library" will have a \$5 bag sale on Saturday, March 29 from 10 am - Noon

📖 **Building: Punchlist:** 1) Winter, and Tharau's Highway Department workers, repaired the ice dams over the music and director's office area and removed snow from the roof.

📖 **Ongoing business: New Building Program with Barbara Joslin, JCJ Architecture**
1) Joslin presented revised layout – kitchen is slightly larger – more workable 2) plans can be changed and adapted as needed – we are in the Design Development phase of the project.
3) The state grant condition is based on the 20 year projected plan (for library and population, using the 1.5 sq. ft. /capita figure – using 10,069 estimated population, we arrive at over 15,000 sq. ft. for the new building – Estimated cost is \$4.5 mill. 4) Barbara is leaving JCJ to join another firm. JCJ is now focused on hotel and other larger commercial projects.
5) After many meetings the board is committed to pursue the full concept project in order to retain the \$1 million grant and meet the needs of the Burlington population. The board will meet with the 1st Selectman about the RFP process.

📖 **New business:** 03/26/14 Board of Finance Workshop Meeting scheduled.

📖 **Next meeting:** Tuesday, April 1, 2014 @ 7:30 pm

📖 **Adjournment:** 9:15 pm

Respectfully submitted.



Carol O. Troiani