

**Burlington Public Library**  
**34 Library Lane**  
**Burlington, CT 06013**  
**DRAFT**

**MEETING:** Burlington Public Library Board Meeting  
**DATE:** Tuesday, November 2, 2010 – Time: 7:30pm  
**PLACE:** Anne L. Walluk Community Room  
**Attendance:** Hasskarl, Ragaisis, Troiani, Scheidel, Mazeau, Lewis, Winter, Gallicchio, Purcell,  
and Chard

- 1 Call to order: 7:36 pm
- 2 Correspondence: 1) The BPL and 'The Friends' participated in a tribute ad to Bob Merriman for the 'Main Event' 15<sup>th</sup> Anniversary Celebration (Main St. Community Foundation).
- 3 Minutes of the October 5, 2010 Board Meeting were unanimously approved following Purcell's motion by Purcell and second by Lewis.
- 4 Teen Committee: Gallicchio reported that the October 2010 TAC meeting went very well. 6 LSM High School students attended. This group is interested in more material: e-books, books, along with an enlarged teen space and more videogames.
- 5 Director's report: 1) Circulation is down slightly across all categories. On a brighter note, however, teen book circulation has increased progressively since 2006. 2) Hasskarl and Winter attended Connecticut State Library's program "Libratects" in Somers, CT last month. The Somers Library just expanded from 10,000 to 20,000 square feet.
- 6 Building Punch List: The roof is in very bad shape. Four different roofing companies have made the same evaluation. The best recommended course is to replace the roof. Quotes are coming in around \$50,000. A repair and seal bid –temporary fix- was \$5000. The Board **STRONGLY** advises the BOS to address this building integrity and safety issue immediately. At least one critical area is the location above the circulation desk, a heavy traffic and general use area. Our understanding is that there is a Town 'contingency fund' for such issues.
- 7 New Business: Troiani presented the 2010/11 Slate of Officers. President: Lewis, Vice President: Mazeau, Treasurer: Chard, Secretary: Troiani. Mazeau motioned to approve the slate. It was approved by Purcell and seconded. 2) Both Chard and Purcell have advised the board that they intend to resign at the beginning of 2011. 3) An issue with the employment of a library custodian has raised concerns as to what the Library Director's duties and responsibilities are, thereby allowing Hasskarl to execute them correctly. It appears that procedure has changed without notification. Ragaisis motioned that Lewis request clarification. This was seconded by Mazeau and carried.
8. Budget Hasskarl received a letter from Town Hall requesting that budgets be submitted by November 15. A subcommittee of Mazeau, Lewis, Ragaisis and Hasskarl will convene ASAP to work on this. As the board will not meet again until early December, however, adhering to the date request is procedurally impossible from a voting standpoint.
9. Old Business: The board reviewed the proposed Burlington Room Policy/Procedures presented last month. Troiani made a motion to approve these procedures. This was seconded by Ragaisis and carried.
10. Adjournment: 9:55pm



Carol O. Troiani, Recording Secretary, 11-04-2010