



**BURLINGTON PUBLIC LIBRARY**

*Serving the community since 1896*

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**Burlington Public Library**  
**Board of Library Directors' Meeting Minutes**  
**November 1, 2016**

**Call to Order: 7:30 p.m.**

Attendance: Sri Srinivasan, Kevin Mullen, Mike Ragaisis, Alyssa Colasanto, Sandra Hierl, Laura Hedenberg, Sandy Mazeau, Julia Pizzoferrato, Marie Spratlin Hasskarl

Absent: Jodi Kryzanski, Craig Winter

Place: Anne L. Walluk Community Room

**Welcome Visitors: no visitors**

Minutes for October: Clarifications: none Corrections: none

Motion: Mike Ragaisis Second: Sandra Hierl Minutes approved

Correspondence: Marie is attending the ACLB Trustee Leadership conference.

Sandy: East Hartford and Hartford are sharing library leadership director, regionalizing the libraries.

**TAC business:** Low attendance for TAC programs in October. Ongoing: banned books Bingo will continue 11/30; Current events for teens. Food Programs: Cookie Wars and Turkey. December Giving Tree. 12/10: Annual Party (Emperor's New Groove).

TAC would like to do fundraising. Asking town about insurance to do off site events. Will focus on on site (library) events for now. Friends will manage money earned.

**Director's Report:**

2016-17 Budget - currently at 32% expended, on schedule

October statistics low, slow month. Positive – self check out is up, more books added and registered users up.

New online interactive calendar and registration on the website homepage, syncs with personal calendars such as iCal and Google calendar.

Building & Grounds: Punchlist – Boiler circulation pumps, one fixed, second one will be replaced in late fall approx. \$3700, hasn't been fixed to date. Follow up from Marie.

### **Ongoing Business:**

Upgrade to Fiber-optic: Marie is completing grant.

Status of Expansion Project – Code compliance has been given to architect and changes have been recommended. Bid packages are being completed by Downes and will be sent out.

Slate of Officers - President, Sanford Mazeau, Vice President, Sandra Hierl, Secretary, Jodi Kryzanski, Treasurer, Craig Winter - to be voted in at the November meeting Vote: Approved Congratulations!

Friends Report: Formed a subcommittee to look at targeted fundraising for new building. Casserole fundraiser is November 5th, 10 am to sold out.

Marie shared October Highlights and reviewed upcoming November/December calendar and events.

### **New Business:**

Congratulations to Mike for **celebrating 25 years on BOLD!!** Thank you for your service to the library, town and people of Burlington.

Circulation Policy: Last updated in 2011. Add the following to identification: online bill along with a picture id; Teens may present a government issued id for a card;

Reserves and interlibrary loans: New materials or DVDs are not usually available; The majority of bills and notices are sent via email or text;

Loss of Borrowing Privileges: Add “or more” to Accumulation of \$10 “or more” in unpaid charges...

Vote on policy in December 2016

**Next Meeting: Tuesday, December 6 , 2016**

**Meeting Adjourned: 8:56 p.m.**

Submitted by: Laura Hedenberg, BOLD Member