

**Burlington Public Library
Board Meeting Minutes**

- DRAFT -

DATE: Tuesday, September 7th, 2010

TIME: 7:30 p.m.

PLACE: Anne L. Walluk Community Room

ATTENDEES: Hasskarl, Ragaisis, Chard, Mullen, Lewis, Scheidel

Call to order: 7:35 p.m.

Mike Ragaisis announced that Craig Winter's nomination to the Library Board of Directors has been approved by the Board of Selectmen. He will attend the October meeting as an official Board member.

- Correspondence: A letter was sent from Alan Beitman to thank Chelsea Regish for her service to the Board. Mr. Beitman cc'd a copy of the letter to the Board. Mike Ragaisis also sent a letter to Ms. Regish on behalf of the Board.
- Approval of minutes of the June 1st meeting: The minutes were revised. The word "group" was changed to "council" and the word "meeting" was inserted in the third bullet regarding the Teen Advisory Council. Chard motioned to accept these minutes, this was seconded by Scheidel and the motion carried.
- Teen Advisory Committee Report: The Teen Library User Survey was administered at the high school. The results are being compiled and analyzed.
- Director's Report: 1) The Summer Reading Program was a success. A total of 5,568 books were read by Children in Grades Pre K through 12. 2) Kristen Grindal-Keller, Transition Counselor at Lewis Mills, organized Burlington high school students to work at the library for the summer; the Bristol Community Organization (BCO) paid them. The teen helpers shelved books, assisted with the summer reading program, weeded around the building as well as other various projects. They worked 7 weeks, 25 hours per week each. 3) A new junior library assistant, Sarah Mendez, has been hired to replace Kelsey Thompson (she left to go to college). 4) The new digital bulletin board is up and running. 5) Congressional grant money must be spent by August 2011. 6) The Department of Health tested the water and well, and made recommendations for a course of action to the Library Director. 7) Main Street Community Foundation's Parker Trust Fund will pay for the cost of framing the quilt. 8) The Library has applied for a \$44,011 STEAP Grant (Small Town Economic Assistance Program) and is preparing preliminary information for a grant from the Ronald McDonald house for shelving and seating in Children's Services.
- Building Punch list: The roof will be repaired rather than replaced. Scott and his crew have resolved various issues on the punch list.
- New Business – The slate of new officers will be nominated next month.
- Old Business – A vote to approve the newly revised Burlington Room Procedures was tabled until Ann Mazeau returns.
- Adjournment: 9:00 p.m.

Respectfully submitted (sent electronically),
Kimberly Lewis, Recording Board Member