

Burlington Public Library
34 Library Lane
Burlington, CT 06013
09/10/13 Meeting Minutes
DRAFT

MEETING: Board of Library Directors
DATE: Tuesday, September 10, 2013
PLACE: Anne L. Walluk Community Room
ATTENDANCE: Ragaisis, Mullen, Winter, Eberhard, Troiani, Jennetta, Mazeau, Kryzanski
ABSENT: Hasskarl, Heirl, Watson

📖 Call to order: 7:38pm

📖 Welcome visitors: n/a

📖 Minutes: June 4, 2013. Ragaisis made a motion to approve June 2013 minutes. This was seconded by Eberhard and carried.

📖 Correspondence: n/a

📖 TAC business: National Youth Service Day Award – Catie Jennetta presented report. 1) She received the NYSD award in April 2013 for her BPL volunteer services and showed the citation to the board. 2) Summer 2013 was a busy and successful for TAC.

📖 Director's report: n/a

📖 Building: Punchlist: 1) mice in the basement 2) HVAC: actuator vibration underneath staff desk 3) outside lighting: Marie contacted town to install LED lighting 4) Garden Club weeded and thinned out abundant lilies 5) spot light out back is functional

📖 Ongoing business: Slate of officers for November 2013; VP: Mazeau, Treasurer: Winter, Secretary: Troiani – topic of vacancies will be discussed again in Oct. 2013.

📖 New business: Schematic Drawings from JCJ Architecture. 1) The Building Committee (Hasskarl, Winter, Ragaisis, Mazeau and Eberhard) put in long summer hours defining the needs and developing plans for a potential addition. Board reviewed and discussed at length. 2) Hasskarl has submitted paperwork to the state of CT. BPL should be advised of grant funding in November 2013. 3) 9300 sq. ft. existing space will be supplemented with ~6500 sq. ft addition; this is the preliminary plan. 67 parking spaces and a mandatory sprinkler system are included. 4) Once ground is broken/addition is started, completion is targeted w/in 1 year. 5) Consideration: Funding will be needed for temporary housing of books and limited BPL library services. Winter is exploring location options within the town. 6) Ragaisis motioned that the architectural concept and plan go forward, albeit it with reconfiguration of some areas. The motion was seconded by Winter and carried.

📖 Miscellaneous: 1) Mazeau suggested board consider a 2013 'Meet the Candidates' night in keeping with successful tradition. This topic will be discussed further in October 2013.

📖 Next meeting: **Tuesday, October 1, 7:30 pm**

📖 Adjournment: 9:06pm
Respectfully submitted.

Carol O. Troiani
Recording Secretary