

Burlington Public Library
34 Library Lane
Burlington, CT 06013
Board Meeting Minutes
- DRAFT -

DATE: Tuesday, December 6, 2011

TIME: 7:30 p.m.

PLACE: Anne L. Walluk Community Room

ATTENDEES: Hasskarl, Ragaisis, Mullen, Lewis, Troiani, Mazeau, Winter, Thompson, Gallicchio, Eberhard

ABSENT: Flatt

Call to order: 7:34 pm

Kim Lewis announced that the ceremony to swear in Ted Shafer and the other newly elected town officials would be held on Thursday 12/8 at 6PM at fire headquarters.

- Approval of October 4th meeting minutes: Ragaisis motioned to approve. The motion was seconded by Mazeau and carried.
- Teen Issues: Gallicchio reported that 5 middle school students have joined the teen group.
 - They are collecting food for the Burlington Food Pantry throughout December.
 - A gift wrapping fundraiser will be held from 11 -4 on December 10th.
 - Other activities being considered include a princess tea party, a John Green fundraiser and a carnival.
- BOS Meeting: Lynn Thompson report. No report.
- Directors Report: Marie Hasskarl reported:
 - The Library Board has been added to the town website under Boards & Commissions. Hasskarl requested that Library Board meeting minutes be added to the site.
 - Hasskarl and Lewis attended a BOF meeting to request permission to allocate money from the library budget to supplement the STEAP grant money for the new front door. The BOF granted permission.
 - Town Hall has requested a budget by January 3rd, Capital by January 10th. Hasskarl to start budget draft and send to board members by 12/17.
 - Statistics were reported. Circulation down slightly possibly due to Storm Alfred. "Overdrive" E-books statistics are up 14% for the year. Patrons have made requests for additional E-books.
 - The mitten tree is up.
 - Email notifications for books on hold will start in January.

- Hasskarl proposed the meeting schedule for 2012. The only change from the 2011 schedule will be to hold the January meeting on the 2nd Tuesday, January 10th, instead of the 1st Tuesday.
- Building Punch List: No change from last month with the exception a new display case with safety glass.
- “Friends” Update: Mazeau reported on a successful December 3rd holiday sale and on end of the year donations.
- Slate of Officers:

Kim Lewis	President
Sandy Mazeau	Vice President
Carol Troiani	Secretary
Mike Ragaisis	Treasurer

Mullen made a motion to elect the proposed slate of officers. Winter seconded and the motion passed.

- Old Business: No old business
- New Business: Publicize the Library. Several ideas were discussed including creating a video of the town.

Adjournment: Meeting adjourned at 9:04 pm.

Respectfully submitted,
Elaine Eberhard, Board Member