

**Burlington Public Library  
BOLD Monthly Meeting  
Minutes December 4, 2018**

**Call to order: 7:35 p.m.**

Attendance: Sandy Hierl, Mike Ragaisis, Tricia Galvin, Sandy Mazeau, Marie Spratlin Hasskarl, Laura Hedenberg, Kevin Mullen, Jodi Kryzanski, and Craig Winter  
Absent: Sri Srinivasan, Julia Pizzoferrato

**Welcome Visitors:** Ted Shafer, First Selectman

Motion to approve minutes for November 2018 by Tricia Galvin, seconded by Craig Winter

**Correspondence:** Facebook information, Calendar approval, Town of Burlington Budget Letter

**TAC Business:** Bus from school on Mondays will begin soon (per Alan Beitman)

**Ongoing Business:** Ted Shafer shared with BOLD that the contractor in charge of the insulation will not be making any corrections. Town will cover the repairs (approx. \$20,000). The town will continue to pursue repayment from company. Fire Marshall will institute a fire watch if the temperatures warrant.

**Report from Friends:** Casserole fundraiser successful, Donations increased with the use of the credit card square, Holiday Cookie Sale 10:00-2:00 December 8th.

**Director's Report:** Statistics Both circulation (month/cumulative) and visitors are up, Children's programs = 14 w/208 attendance, 21 total programs in November with 280 attendants. Beer Tasting and Talk was well attended.

**Budget:** Currently at 42%, commensurate with the time of year

2019-2020 Budget: We are advised to include an asterisk to note the increase in salary due to the increase hours for Children's Librarian (should not work against full budget in terms of keeping a zero increase), as well as increases in fuel and other fixed costs that are subject to price increases. Budget worksheet is due to the Town by Friday, December 21, 2019.

**Policies:** Reviewed and made suggestions to the Meeting Rooms use policy. Updated policy will be reviewed and voted on in January.

**Building & Grounds:** none

**New Business:** Hiring process for the Children's Programmer is moving forward. Two finalists will come in December to deliver a program to determine the best candidate.

**Calendar 2019:** 1/8, 2/5, 3/5, 4/2, 5/7, 6/4 6:30-7:30 (town vote), 9/10, 10/1, 11/5, 12/3

**Facebook communication (post):** The BOLD reviewed a string of comments posted to Facebook that followed an initial post by a participant of an event that in the end did not meet the requirements outlined by the Library policies and thus would not be allowed to repeat the event in the future. While most of the follow up posts were uninformed there were some references to these policies. Another theme addressed the experiences encountered when visiting the library. This is a topic that the Board will create a plan to find ways to improve the experiences of our patrons.

**Meeting adjourned:** 9:20 pm

**Next meeting:** Tuesday, January 8, 2018 at 7:30 pm Submitted by Jodi Kryzanski, BOLD Secretary