

**BULINGTON PUBLIC LIBRARY BOARD OF LIBRARY DIRECTORS
MEETING MINUTES**

Tuesday, October 4, 2022 – 7:30 PM

Anne Walluk Community Room

Attendance: Sandy Mazeau, Sandy Hierl, Kevin Mullen, Craig Winter, Danny Cooper, Tricia Galvin, Debbie Fields, Jenn Cavallari, Jodi Papazian, Jodi Kryzanski

Absent: none

Meeting Called to Order: 7:30 pm

PUBLIC COMMENT: none

APPROVAL OF MEETING MINUTES FROM SEPTEMBER 6, 2022

Correct spelling Sandy (with a y) Hierl

Motion to approve Sandy Hierl, Seconded by Kevin Mullen

CORRESPONDENCE: None

ONGOING BUSINESS: LIBRARY BOOK FINE FUNDS - After the discussion at the September BOLD meeting, Jodi followed up with First Selectman and it has been determined that the library will be able to continue to use these funds. Jodi P. will work these funds into the budget process.

FRIENDS OF THE LIBRARY: From September mailing \$2630 in donations, more expected in October, Added a new 'Life' member,

Upcoming Fundraiser - 2nd Annual Pumpkin Decorating/Carving, additional activities planned for this year. Thursday, October 27, 2022 Tickets on sale now - Family Tickets \$15 advance, \$20 at the door. Book Sale November 4 & 5 (Friday and Saturday All Day), Presale 10:00 - 12:00 for Members or for a fee.

NEW BUSINESS:

Slate of Officers to be voted on at the November meeting.

President - Sandy Mazeau

Vice President - Sandy Heirl

Treasurer - Craig Winter

Secretary - Jodi Kryzanski

Vote on new time **Motion to approve vote on new start time of 7:00PM (effective December 2022) by Tricia Galvin, seconded by Debbie Fields, all in favor.**

Board voted and approved revising the Library policy about animals in the building to state that only service animals or animals affiliated with a Library program are allowed in the building. Signage will be posted on/near the door.

DIRECTOR'S REPORT:

- Based on a request from a patron for two products - upon research the first request for Canopy was found not to be a good fit based cost and offerings
Consider dropping Novelist Plus for Creative Bug - similar cost of \$900
- Jodi P. presented the proposal to consider moving to be fine free. Some data to consider 109 in the state fine fee, consortium 17 fine free, 12 charging fine.
- Currently our policy on fine thresholds is out of compliance with Library Connections, Inc. (LCI) regulations, from \$10 to \$25. **Tricia Galvin motion to increase the BPL threshold for fines from \$10 to \$25, Debbie Fields seconded, all in favor.**
- ARPA funds have been set aside for the library, parks and rec and senior center (roughly 5%)

UPCOMING NEWS/EVENTS:

- The Library Card membership drive (September) was very successful.
- Bus to library from schools - school officials are willing to open up the discussion for having a bus stop for the library from HarBur and/or LSM.

BUILDING REPORT:

- Hartford Boiler came out to inspect our boiler, the expansion tank was too small for the larger facility. Town building inspector came out to review the findings. Waiting for a report to plan next steps.
- Just under \$4,000 for a full replacement of lights in the Community Room.
- Explore whether there is still an option for the library to repair current Library sign and not move forward with an LCD sign
- Solar panels - Greenleaf Energy, current plan materials delivered Oct/Nov 2022, installation Spring 2023

LIBRARY STATISTICS:

- Children's/Teen programs continue to have strong attendance.

BUDGET REPORT:

- Currently 23% expended, on track for time of year.

ADJOURNMENT: Meeting adjourned at 8:56 PM