

BULINGTON PUBLIC LIBRARY BOARD OF LIBRARY DIRECTORS
MEETING MINUTES
Tuesday, December 6, 2022 – 7:00 PM
Library Conference Room

Attendance: Sandy Mazeau, Sandy Hierl, Kevin Mullen, Debbie Fields, Jenn Cavallari, Jodi Papazian, Jodi Kryzanski, Danny Cooper

Absent: Craig Winter, Tricia Galvin

Meeting Called to Order: 7:00 pm

PUBLIC COMMENT: none

APPROVAL OF MEETING MINUTES FROM November 1, 2022

Motion to approve Sandy Hierl , Seconded by Debbie Fields

CORRESPONDENCE: None

ONGOING BUSINESS:

a. FRIENDS OF THE LIBRARY - Taken in \$19,489 - very comparable to last year, phenomenal book sales, donations behind trend year to date, 78 donations from November letter. Very close to the budget goals for the year.

No response from town regarding request for ARPA funds.

With Jodi Papazian's help, The Friends have updated the website, integrating into the BPL website. Joined the FOCL (Friends of Connecticut Libraries)

All funds from the Pumpkin contest goes towards programming.

NEW BUSINESS:

a. POLICY REVISIONS – Proposed change to the **Animals in the building policy** presented. Edits suggested and BOLD approved unanimously.

Proposed change to the Overdue or Lost Fees section of the **Circulation Policy** presented. Edits suggested and made. Debbie Fields, made a motion to approve, Danny Cooper seconded, approved unanimously.

DIRECTOR'S REPORT:

a. LIBRARY STATISTICS - November 2022 Statistics provided; increased noted in most areas year to year comparison (circulation, registered users, program/attendance, visitors)

b. BUDGET REPORT - Budget submitted to town on November 17, 2022. Library budget proposed for \$421,697.00, capital budget \$9,090.00, total \$427,787.00

BOLD reviewed and made suggestions for revisions: increase **Supplies**, increase **Building**

c. ARPA Grant proposals discussed, suggestions for programs shared, more opportunities to plan and discuss beyond the December deadline

Maintenance

UPCOMING NEWS/EVENTS - Brian's Angels is the outreach organization that will receive the donations from the holiday charity outreach. Deadline for donations December 20th.

BUILDING REPORT - New pressure release valve was installed on the boiler on 11/28/22.

ADJOURNMENT: 8:55 PM

a. NEXT MEETING IS SCHEDULED FOR TUESDAY, JANUARY 3, 2023 AT 7:00 PM