

## **Job Posting – Children’s and Teen Assistant Librarian (23 hours/week, \$19.73/hour)**

The Burlington Public Library is looking for a Children’s and Teen Assistant Librarian to join our team!

The Children and Teen Assistant Librarian is responsible for planning and administering programs and outreach for the Teen department as well as some children’s programs. Responsibilities also include creating displays in the Teen and Middle School departments, assisting patrons both at the Teen desk and at the Circulation desk and collaborating with other staff members to publicize and promote the library

We are an enthusiastic team that enjoys coming up with new and creative ways to promote the Burlington Public Library. Our ideal candidate will have experience in planning programs, embrace creativity and enjoy working as a team. We are dedicated to providing exceptional customer service to promote a positive library experience so excellent customer service is a must. We also encourage ongoing learning and development and support opportunities for staff to attend webinars and trainings relevant to their position.

For a full job description, please visit [www.burlingtonctlibrary.org](http://www.burlingtonctlibrary.org) and look for “Job Openings” under “About the Library.” This is a part-time (23 hours/week), union position with vacation and sick time benefits and includes evenings and every other Saturday during the school year.

**Qualifications:** MLS from an accredited institution preferred or a Bachelor’s degree from an accredited college and 1-3 years of relevant experience. Excellent customer service skills. Knowledge of Young Adult literature and trends. Ability to organize and prioritize tasks, work independently as well as collaborate with others. Comfortable with technology including a familiarity with different social media and graphic design platforms.

To apply, please submit your application, resume and cover letter to [selectmenoffice@burlingtonct.us](mailto:selectmenoffice@burlingtonct.us) by Friday, April 21, 2023.

Applications can be found at <http://www.burlingtonct.us>

EOE/M-F/AA.