

Board of Library Directors' Meeting Minutes

September 5, 2023

1. Call to Order- 7:00pm

Attendees: Jodi Papazian, Craig Winter, Daniel Cooper, Jenn Cavallari, Teri Beck, Sandy Hierl, Sarah McCusker, Mary Art, Sanford Mazeau

2. Public Comment: None

3. Approval of Minutes:

Last Minute's minutes were approved: first motion was Sandy Mazeau and seconded by Daniel Cooper.

4. Correspondence:

The Association of CT Library Boards has a presentation on September 12th via Zoom for those who are interested in hearing about Intellectual Freedom 101 for Library Boards.

An email from a disappointed applicant for the Library Board was sent to Jodi and Doug Thompson, Burlington First Selectman. The Board of Selectmen will respond if necessary.

5. Ongoing Business:

Friends of the Library- a town-wide mailer will be sent out to residents in September. The mailer will highlight the services of the library and the many ways the Friends fund them. Residents will have an opportunity to become a donor to the Friends.

Library Sign- will get additional quotes to have granite posts instead of PVC for easier maintenance.

6. New Business: None

7. Director Business:

Budget: Budget was reviewed. Expenses were a little higher for salaries because of 2 part time staff filling in for the vacant position for the summer reading programs.

Statistics: 147 new library card registrations during the 8 weeks of Summer Reading.

State Report has been submitted. The library saw increases in visits, circulation, programs and attendance.

New databases are seeing some use. Staff will work on marketing and getting the word out.

Scott Norton, Local History Specialist, is working on digitalizing historic images. Patrons can access the collection via the library's website. This is an ongoing project.

Summer programs had great success with all age groups. The library partnered with Historical Society, Parks and Rec and the Land Trust to encourage checking out of books from the library. One hundred people participated in the Summer Reading Finale.

The library recently had four new staff members start. All positions are now filled.

Craig Winter asked if staff could wear name tags. Jodi stated that some staff do not feel comfortable with nametags. Suggestion made to have ones that say "Staff" or "How can I help?"

Library will be present at Burlington Tavern Day to sign people up for Library cards.

Lake Garda's principal will be a Guest Librarian to help encourage library card sign ups.

Alex and April will be visiting the schools to issue library cards and to programs.

Gearing up for the big fundraisers this fall- Book Sale and Pumpkin Pageant

8. **Comments:**

Craig commented that he saw programs at Avon Library are saying mask required. Is Burlington library going to do this? Jodi said that they will follow the Town guidelines.

Meeting adjourned at 7:45PM. Next meeting will be Tuesday, October 3, 2023 at 7 PM.

Submitted by : Teri Beck