

# Board of Library Director's Meeting Minutes

## November 7, 2023

### 1. Call to Order-6:02pm

**Attendees:** Jodi Papazian, Craig Winter, Daniel Cooper, Jenn Cavallari, Teri Beck, Sandy Hierl, Sarah McCusker, Mary Art, Sanford Mazeau, Debbie Fields

### 2. Public Comment: None

**3. Approval of Minutes:** Last Minute's Meetings were corrected the name of Sanford. Approved by Sandy and seconded by Debbie.

**4. Correspondence:** None.

### 5. Ongoing Business:

Pumpkin Pageant was a great success with over 150 people, generating \$600. There were over 30 pumpkin entries with different age categories this year.

Friends of the Library-

A town-wide letter with envelope will be sent out to residents of Burlington in November and December.

The Book sale generated income of \$2036.00. Much thanks to everyone who volunteered including the Lewis Mills Volleyball team.

The Friends Annual Meeting is November 15<sup>th</sup> @ 1:30pm, all are welcome to attend.

Library Sign-No news on the update. The hanging sign does need to be taken down for appearance.

**6. New Business:** 2024 Budget Proposal was presented and approved with some comments from the Board.

EV company will be coming out to look in to setting up payment stations for EV chargers.

Capital business requests are for a shed to hold extra basement storage, motion lights, and overhead lights for the childrens and adult sections.

**7. Director Business:**

Budget Report

Still have an increase in salaries because of the salaries of the Jr. Librarian going up.

Building Report

None, everything is working good.

Library Statistics

Doing well with Hoopla with an increase of downloads. Library card registrations has increased by 36. Thought is to have library registration table at the Town Hall for elections next year. Program attendance is still increasing for the programs offered.

Upcoming News/ Events

Jodi discussed all the hard work that the employees have been doing and offering to patrons- The winter calendar is being worked on for the programs.

Alex is visiting Lewis Mills School to meet with teens and talk about library programming. They are having hang out sessions in the library. Teen attendance is increasing.

Jasmine is starting a D and D program for the winter session.

April's programs in the Children's department continue to see in increase in attendance. She is working on a grant for Take Your Child to the Library Day and some home school programming.

Scott is continuing to scan photos in the scanner. Pictures will be selected for printing/mounting for an exhibit in the spring.

Kaitlin continues to impress with her Instagram posts.

Building Report None

**8. Adjournment** at 7:10pm. Next meeting will be Tuesday, December 5, 2023, at 7:00pm

**Submitted by Teri Beck**