

Board of Library Director's Meeting Minutes

October 3, 2023

1. Call to Order-7:00pm

Attendees: Jodi Papazian, Craig Winter, Daniel Cooper, Jenn Cavallari, Teri Beck, Sandy Hierl, Sarah McCusker, Mary Art, Sandford Mazeau, Debbie Fields

2. Public Comment: None

3. Approval of Minutes: Approved by Sandy and seconded by Debbie.

4. Correspondence: None.

5. Ongoing Business:

Friends of the Library-A town-wide mailer was sent out to residents of Burlington.

Library Sign- Jodi will be meeting with Scott to discuss posts for the sign.

6. New Business: None

7. Director Business:

Budget Report:

Doing well with Hoopla but is costing over \$500 a month, may limit to 3 borrows per patron.

Building Report:

The library has had routine maintenance performed with the Central AC units, sprinkler systems and fire box.

Library Statistics:

New library cards increased to 53 this past month with help of signups at Tavern Day, having the visiting principal from Lake Garda register cards to students at the front desk, and April visiting Lake Garda for Open House.

Upcoming News/ Events:

Pumpkin Pageant, one of the biggest fundraisers for the Friends, will be on Thursday, October 26 from 5:30-7:30 and will include pumpkin judging, cemetery walks, crafts, games as well as a tarot card reader and Bloody Mary mix-in station for adults.

Alex met with the Library Media Specialist at Lewis Mills to discuss collaborating for Teen programs/promotions. Alex will have a dedicated table in the Media Center where BPL programs can be advertised. She will also visit the school monthly to meet with students, talk about programs and register library cards. We are currently working on trying to revive the bus stop conversation for Mondays.

Jasmine has started a monthly craft program at the Senior Center. It was suggested that she can register seniors for library cards while she is there.

The Friends have joined the Chamber of Commerce and will discuss with the Chamber ways to promote library programs. The Chamber will also be using the library for its monthly membership meetings.

Friends of the Library will be having their Book sale on November 3 and 4. They are still in need of volunteers to help with the sale. They will be putting a physical sign-up sheet at the front desk of the library for sign-ups. LMHS volleyball team will be helping with moving the books.

Jodi requested meeting to start earlier next month to discuss the budget. She is recommending an increase of salaries for non-union staff members due to the minimum wage increase on January 1, 2024.

8. Adjournment at 7:43pm. Next meeting will be Tuesday, November 7, 2023, at 6:00pm

Submitted by Teri Beck