

Burlington Public Library Board of Director's Meeting Minutes

May 7, 2024, 7:00pm

Attendees: Jodi Papazian, Teri Beck, Debbie Fields, Mary Art, Sanford Mazeau, Sandy Hierl, Craig Winter and Danny Cooper. Absent: Sarah McCusker and Jenn Cavallari

1. Call to Order 7:00 pm

2. Public Comment: None

3. Approval of Minutes: Approved by Craig Winter and seconded by Mary Art

4. Correspondence: None

5. Ongoing Business:

a. **Friends of the Library**

- The budget is on track for the year. Income is up from successful spring book sale and ongoing lobby book sale.

b. **Fiber upgrade**

- The upgrade is complete with more wireless points giving more wireless access throughout the library. This was at no cost to the library, done through grant from State of CT.

c. **Solar Panel:**

- The company for the solar panels has not returned to the Town Hall to complete the project there and there has been no contact with the company. The library is on hold at the time being for solar panels.

6 New Business:

a. **Designated snacking areas in the library**

Due to an increase of snacking in the library, a patron inquired about a designated snacking area. Other libraries have designated spaces where children can enjoy a snack. Discussion by board for the pros and cons of the designated area that will change the behavior policy section 9. Jodi will reach out to other libraries to see what their policies are on this matter.

b. **Teen librarian**

Jodi has met with First Selectman and Board of Selectmen regarding an increase in hours for the Teen and Assistant Children's Librarian. Increase would make this a full time position. Town is awaiting approval from Union.

c. **Award Recipient**

The library was the recipient of the Connecticut Library Association's 2024 Excellence in Public Service Award for their Sensory walk.

7. Director's Report:

a. **Library Statistics:**

- Monthly statistics were reviewed. LSC (Library Speaker Consortium) has had many views.
- The self-directed participants and monthly visits increased for all ages this month due to the art kits that were given out and for the Art show and the book sale.
- Hoopla may be discontinued since only 4% of the card holders use it and if the Friends are not awarded grant money.

b. **Budget:**

Budget is right where it should be.

c. **Building Report:**

The back flow preventer on the boiler is being replaced.

d. **Upcoming News and Events:**

- The Burlington Land Trust placed a purple planter outside the library with flowers.
- The United Way has selected the Burlington Public Library as one of their Day of Caring Sites. They will be weeding the flower beds and planting perennials under the guidance of the Garden Club on May 17th. Thank you to Kristen Williams, President of the Friends of the Library, for coordinating this
- The seed library has been a success with seeds still available for pick up.
- Summer Reading Program starts June 1^{7th} with the theme Adventure Begins at your Library. The summer calendar will be available at the start of June.
- Stop and Shop in Unionville is giving proceeds to FOL on all reusable bags bought in the month of May.
- Craig suggested to tell DPW that doors and trim need repainting.

8. Adjournment: 7:35pm

Motion to adjourn by Craig Winter and Mary A

Submitted by Teri Beck