

Burlington Public Library Board of Director's Meeting Minutes

June 4, 2024, 6:00pm

Attendees: Jodi Papazian, Teri Beck, Debbie Fields, Sandy Hierl, Craig Winter, Sarah McCusker, and Danny Cooper. **Absent:** Mary Art, Sanford Mazeau, and Jenn Cavallari

1. Call to Order 6:02 pm

2. Public Comment: None

3. Approval of Minutes: Approved by Debbie Fields and seconded by Danny Cooper

4. Correspondence: None

5. Ongoing Business:

a. **Friends of the Library**

- Fundraising ideas are being discussed
- Fall book sale will be in mid-October

b. **Designated snacking areas**

- Jodi reached out to other libraries regarding snack in the library and several responded that they have specific areas in the Children's department where snacks can be eaten.
- For the summer, the library will have a trial period with a table in the snacking area with a vinyl tablecloth to see how it goes. The table will have wipes for patrons to clean up after use. There will be signage stating no toys or books at the table and that the table is not an allergy free zone.
- During story time, patrons will be informed that they will need to go to designated area for children to have food.

6 New Business:

a. **Full time teen librarian**

Beginning July 1st, Alex DeNoto will be full time at the library. In addition to running the Teen department, Alex will also run some Children's programs.

7. Director's Report:

a. Library Statistics:

- Monthly statistics were reviewed.
- The stats for the programs are still showing strong attendance in all age groups
- Hoopla continues to thrive and we will find out soon if the Friends will be receiving grant money to keep supporting this.
- LSC, Library Speaker Consortium, has had 0 views. Planning a watch party at the library to encourage viewing. During the month of July, there will only be teens and children's authors available.
- Increase of patrons coming through the door this month.
- Jodi ran a report that 65% of homes in Burlington have library cards.

b. Budget:

- Final weeks of fiscal year. Budget is on track. With money currently in the materials account, the library was able to purchase large print books, Vox books, and titles on Overdrive.

• Building Report:

- The back flow on the broiler has been replaced.
- 5 volunteers from the United Way did weeding and planting. The FOL purchased flowers for them to plant. Looking to volunteers to keep up on the weeding of the library grounds.
- Sprinkler system checked and is working fine.

c. Upcoming News and Events:

- Summer Reading Program starts June 18th with the theme Adventure Begins at your Library. Registration for programs began on June 1 and many programs are already full.
- FOL will be hosting an after-hours sometime in September of an impersonator of Edgar Allen Poe. This will be a purchased ticket event.
- Seasonal help will be hired to cover vacations.

8. Adjournment: 6:26pm

Motion to adjourn by Craig W. and Teri B.

Next meeting will be September 3, 2024, at 7:00pm

Submitted by Teri Beck

