

Burlington Public Library Board of Director's Meeting Minutes
November 5, 2024, 7:00pm

Attendees: Jodi Papazian, Teri Beck, Sandy Hierl, Sarah McCusker, Mary Art, Sanford Mazeau, Jenn Cavallari, Debbie Fields, and Daniel Cooper.

Absent: Criag Winter

1. **Call to Order** 7:00pm
2. **Public Comment:** None
3. **Approval of Minutes:** Approved by Debbie Fields and seconded by Mary Art
4. **Correspondence:** A patron requested that names be removed from book check out receipts. Jodi has looked into this and will proceed with the removal of patron names on receipts.
5. **Ongoing Business:**
 - a. **Friends of the Library**
 - Income balance is ahead of budget with generous donations from donors, Main Street, Memorial contributions and a very successful book sale. The extra money will be donated for library programs. Year-end request mailers will be sent out later this year.
 - Pumpkin Pageant had less attendance this year but was well received by those attending.
 - A pop-up Christmas shop is being planned.
 - b. **Charging Station**
 - The charging stations have been turned off. Jodi is still looking into removing posts from the ground and asking the Highway Department to remove "no parking" signs.
 - c. **Landscaping**
 - Ned Mann has volunteered to help maintain the weeding at the library.
6. **New Business:** None
7. **Director's Report:**
 - a. **Library Statistics:**
 - Monthly statistics were reviewed.
 - Programs are still well attended, including the children's programs that just started last month.
 - Library card registrations were down. On November 12th, Lake Garda 2nd graders will be coming to the library at night as part of their Read-a-thon and will be signing up for library cards.
 - Hoopla is still being used frequently and has become very costly. At this rate, it will be difficult to sustain once the grant monies run out. Jodi is looking into Blackstone Unlimited, an alternate, less costly option.
 - b. **Budget:**
 - Budget reviewed and on target. Supply line is a bit high and needs to be watched.

- FY26 budget is due to Town Hall on November 22nd. Library is looking at an increase of about 5%. Program attendance and circulation are both on the rise and nearly 70% of households have at least one cardholder.
- c. **Building Report:**
 - Still waiting for electrician to begin projects.
 - Trane did their fall maintenance.
- d. **Upcoming News and Events:**
 - Friendsgiving will be held on November 23rd with Bingo at 6:00 and everyone encouraged to bring a dessert for the dessert bar.
 - December 14th, teens will have a craft and bake sale.
 - Winter flyer will be available at the end of November with program registration beginning December 1st.
 - Staff will once again collect donations for a local organization for December.

8. Adjournment: 7:40pm

Next meeting will be December 3, 2024, at 7:00pm
Submitted by Teri Beck