

Burlington Public Library Board of Directors' Meeting Minutes

February 4th, 2025, 7:00 P.M.

Attendees: Jodi Papazian, Sandy Hierl, Mary Art, Sanford Mazeau, Jenn Cavallari, Daniel Cooper, Craig Winter and Debbie Fields

Absent: Sarah McCusker, Teri Beck

1. Call To Order: 7:00 P.M.
2. Public Comment: None
3. Approval of Minutes: Approved by Craig Winter, second by Sandy Hierl
4. Correspondence: Letter of resignation submitted by Teri Beck due to relocation to North Carolina.
5. Ongoing Business
 - a. Friends of the Library: The last meeting did not have the required quorum of membership therefore no budget could be established/passed. The Friends of the Library currently have approximately \$41,000.00 and plan on increasing funds for programs at the library.
6. New Business
 - a. The America 250 Committee, specifically for the town of Burlington, was established and Jodi and Scott will be available to assist the committee as needed.
 - b. The Library of Things is ready to launch with items such as a telescope, paper shredder, metal detector, etc. These are available for a 1-week loan. There will be a late fee of \$5 per day to a maximum of \$25. If an item is lost, the card holder will be responsible for the replacement cost. Jodi will update the circulation policy and present it at the next Board of Directors' meeting.
 - c. Jasmine has tendered her resignation; her last day is February 14th.
7. Library Stats
 - a. Utilization stats are up in all areas.
 - b. Meeting and study rooms as well as desks are all frequently in use, particularly on weekends.
 - c. The budget is on track in all areas except for the electricity bill. Larry has contacted Trane to set the temperature in the building as follows:
 - i. 10/1 – 3/30 68 degrees
 - ii. 4/1 – 9/31 72 degrees
 - d. Solar Panels are not in place yet. Jodi was told they are coming soon.
8. Old Business
 - a. Last month the conditions of rooms used by certain groups were left in an unsatisfactory condition. Jodi established a checklist of tasks for patrons using the rooms and rooms are now very clean and ready for the next group.
 - b. Spring calendar of events is scheduled to go live next week.
 - c. Take Your Child to the Library Day was very successful with many families in attendance.
 - d. The Children's department recently hosted a visit with a mermaid and it was a very successful event.
 - e. The Building Rockets program was a 3-session program which concluded with the launch of the rockets. Many went surprisingly far, and all the participants all had a great time.
9. Meeting adjourned at 7:42 P.M.