

# Burlington Public Library Board of Directors

Date: April 1, 2025

Attendees: Sandy Mazeau, Mary Art, Jenn Cavallari, Dan Cooper, Sarah McCusker, Debbie Fields and Jodi Papazian

Absent: Craig Winter, Sandra Hierl

(1) Call to order 7:pm

(2) Public Comments: No public comment received.

(3) Minutes

- a. motion to accept – Dan; second motion by Mary.
- b. Minutes approved without editing or correction.

(4) Correspondence- No correspondence received.

(5) Ongoing business

- a. Friends of the Library budgeted for the library \$38,750 – increased programs by \$10K and have a total of \$15,590 funds on hand.
- b. Book sale – Everyone hard at work preparing for the event. Multiple volunteers will carry boxes upstairs to avoid use of the dumb waiter. Will be here Wednesday through Saturday and return on Monday for clean-up. Approximately \$565 collected YTD from ongoing sale (display next to the desk).

(6) New Business

- a. Marjorie Molinsky has accepted the adult services librarian position.
- b. Zoey put in her notice today. Melissa will take over Zoey's hours (7 per week). Jodi to ask Doug (1<sup>st</sup> Selectman) to make this a permanent part-time position.
- c. Solar panels – panels have been installed. The panels and associated gear were all installed. Waiting for Eversource to shut down the power to transfer to new power/meter.

(7) Library Stats

- a. Online traffic is increasing.
- b. ILLs up this month.
- c. Programs are doing well. Hilary finished a sewing program that received excellent feedback from participants and their caregivers.
- d. Adult statistics held up nicely despite the absence of an adult librarian.
- e. Library cards are about the same as last year at this time.
- f. Overall visits to the library are up.
- g. LSC up at 995 (engaged in videos).
- h. Seed Library went live 3/17/2025.
- i. Tiny art canvases are available for the Tiny Art program display later this month.
- j. Library of Things is doing well. Will be advertising this service on Facebook.

(8) Budget

- a. On track for most items, except for propane (used 106%) – Jodi will check on this.
- b. Building Maintenance budget up (used 107%) - Trane was dispatched a few times which impacted the budgeted amount for building maintenance.
- c. Book subscriptions are coming in slowly; Jodi has started ordering from Amazon for a faster delivery.
- d. Doug approved the library budget last month without cuts.
- e. Book sale scheduled for this weekend. Many volunteers will be supporting the sale.
- f. The library staff are planning the summer reading program. The program is moving to an online tracking system rather than the bingo cards.
- g. Grant submitted by Jodi for \$6,600 for Live from Library Lane program containing a variety of performers - mostly for adult programs, some for children.

(9) Building Report

- a. See solar panels item (6)c. above.

(10) Upcoming Events

- b. Book sale
- c. Tiny art show

(11) Adjournment

- a. Motion by Dan, second motion by Mary
- b. Meeting adjourned at 7:30pm.

Respectfully submitted, Debbie Fields