

## BURLINGTON PUBLIC LIBRARY BOARD OF DIRECTORS MEETING SEPTEMBER 2, 2025

**ATTENDANCE:** Sandy Mazeau, Sandra Hierl, Craig Winter, Mary, Art, Dan Cooper, Sarah McCusker, Jason Williams, Jodi Papazian, Library Director **Absent:** Debbie Fields

**CALL TO ORDER:** 7 P.M.

**PUBLIC COMMENT:** none

**APPROVAL OF MINUTES FROM MAY 6, 2025:** Motion to approve: Craig Winter, Second Dan Cooper APPROVED

**CORRESPONDENCE:** An invitation to partner with CT Gives media was received. The information will be given to the Friends for their consideration  
There was very positive feedback from adults regarding the summer reading program

### ONGOING BUSINESS:

- **FRIENDS:** The Friends have an operating budget of about \$16,000. They are exploring fundraising opportunities. The Fall Book Sale is October 10-11
- **SOLAR PANELS:** Installation is complete. We are now waiting for Eversource to install a meter and program it
- **PERSONNEL UPDATE:** Hilary, Children's librarian has resigned, Debbie Beauregard will assume that position on October 1

### NEW BUSINESS:

- **DONATION:** A patron has offered the library a 6' tall carved wooden giraffe to be placed inside the library. After a review of the Acceptance of Gifts policy, it was determined that we are unable to accept this gift. A letter will be sent to the donor
- **REVIEW OF LIBRARY POLICIES:** The Board members have all read and given feedback on the new and revised policies and the request for reconsideration form. These policies are Display Policy, Programming Policy, Collection Development and Maintenance Policy, and Material Review and Reconsideration Policy, as well as the Request for Reconsideration of Library Materials and Programs form. The Board is in agreement that these policies and the form are ready to be submitted to the state. We thank Jodi for all her hard work on these policies and look forward to being able to approve and post them once the state has given final approval.

### DIRECTOR'S REPORT

- **STATISTICS:** A review of statistics from June, July, and August showed strong numbers in all areas. Over the three months, there were 134 new registrants, more than 11,600 people visited, 92 programs were attended by over 1400 people, and materials loans were up. The study rooms, Community Room, and Conference Room are very busy. The database usage is being monitored to see if any are not being utilized.
- **BUDGET REPORT:** The final budget report was reviewed.
- **BUILDING REPORT:** The parking lot lines have been repainted, areas in need of paint have been painted, the sidewalk by the solar panel boxes has been replaced, and a landscaper will be installing river rocks in the front and side of the building on 9/15.

- **UPCOMING NEWS AND EVENTS:** Outside funding which supported Hoopla this past year has come to an end. Because of the high cost, coupled with the fact only a small percentage of the patrons were using it, Hoopla will be discontinued at the end of September. A notice to this effect was published on the website.

**NEXT MEETING TUESDAY, OCTOBER 7 AT 7 P.M.**

Respectfully submitted,

Sandra Hierl