

BURLINGTON PUBLIC LIBRARY



34 Library Lane Burlington, CT 06013
www.burlingtonctlibrary.org
860.673.3331

Meeting Rooms at Burlington Public Library

The primary purpose of the Library's meeting rooms is to support Library functions, meetings, and programs. When space is available, the Library welcomes public use of its meeting rooms for educational, cultural, civic, and community-focused activities.

Meeting rooms are available to Burlington-based nonprofits, civic groups, Town departments, local organizations, and businesses conducting training or meetings. Each organization must submit one Meeting Room Application per calendar year.

To reserve a meeting room:

1. Review the Meeting Room Policy [Meeting Room Policy](#)
2. Submit your annual Meeting Room Application *Your application must be on file before scheduling a reservation.* [Meeting Room Application](#)
3. Call the Library to check availability and reserve a room

Room Details and Amenities:

Meeting Room	Capacity	AV / Equipment	Kitchen	Rate
Anne Walluk Community Room	100	Tables & chairs, Lectern, DVD player, LCD projector, Projection screen, Microphone	Yes	Free for Burlington nonprofits; fees apply to all other groups — \$160 (8 hrs), \$80 (4 hrs), \$25/hr <i>Payment is due on the day of the event and may be made by cash or check.</i>
Conference Room	10–12	Tables & chairs, Screen-share software	No	Free for Burlington nonprofits; fees apply to all other groups — \$10/hr <i>Payment is due on the day of the event and may be made by cash or check.</i>
Children's Programming Room	25	Tables & chairs, DVD player, Screen-share software	No	Free

Study Rooms <i>(2 rooms, first-come, first-served)</i>	1–2	Standard study desk & chairs	No	Free
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Limited after-hours use may be approved for the Community Room or Conference Room. Any use of meeting rooms outside regular operating hours requires approval from the Library Director.

Approved: January 2018 by the Board of Library Directors

Revised: March 2024 by the Board of Library Directors

Revised: October 2026 by the Board of Library Directors