



BURLINGTON PUBLIC LIBRARY

Serving the community since 1896

BURLINGTON PUBLIC LIBRARY - BOARD OF LIBRARY DIRECTORS' MEETING MINUTES

Tuesday, October 6, 2026 - 6:00 PM

ATTENDANCE: Sarah McCusker, Debbie Fields, Kady Nicksa, Sandy Hierl, Jodi Papazian, Dan Cooper

ABSENT: Sandy Mazeau, Craig Winter, Jason Williams

1. CALL TO ORDER at 7:01PM.
2. PUBLIC COMMENT – No Public comments received.
3. APPROVAL OF MEETING MINUTES FROM September 1, 2026

MOTION: To approve the September 1st, 2026 meeting minutes.

Motion: Sarah

Second Motion: Sandy

Motion Approved.

4. CORRESPONDENCE: None received.

5. ONGOING BUSINESS

- a. FRIENDS OF THE LIBRARY: Everything is going well; planning on the book sale at the end of the month.

6. NEW BUSINESS

- a. Meeting Room Policy: Updates reviewed.

MOTION: To approve the updated policy.

Motion: Debbie Fields

Second Motion: Dan Cooper

Motion Approved.

7. DIRECTOR'S REPORT

- a. LIBRARY STATISTICS: Circulation and program attendance was up last month.
- b. BUDGET REPORT: Budget is on track. Building maintenance is a bit high due to some unexpected issues that needed to be fixed. Electricity is also a bit high at this time.
- c. BUILDING REPORT: HVAC system has been repaired; library carpets in community room, conference room were cleaned. Jodi has reached out to Director of Operations regarding the noisy vent in the conference room.
- d. UPCOMING NEWS/EVENTS: Started distributing laptops/long term loans. Three have gone out so far. Two other requests have been submitted. Planning for winter programs. Art sale going well. Book sale is October 30 and 31st – 10 AM-4:30 PM.

8. ADJOURNMENT at 7:24 PM.

- a. THE NEXT MEETING IS SCHEDULED FOR TUESDAY, NOVEMBER 3RD, 2026 AT 6 PM.

Respectfully Submitted,

Deborah A. Fields

The Burlington Public Library's mission is to be the best small-town public library we can be through our exceptional service, relevant resources, as well as cultural, social and educational programming for the community.