BURLINGTON PUBLIC LIBRARY
Serving the community since 1896

BURLINGTON PUBLIC LIBRARY - BOARD OF LIBRARY DIRECTORS' MEETING MINUTES

Tuesday, November 3, 2026 - 6:00 PM

ATTENDANCE: Sarah McCusker, Debbie Fields, Kady Nicksa, Sandy Hierl, Jodi Papazian, Dan Cooper, Sandy Mazeau, Jason Williams

ABSENT: Craig Winter

1. CALL to ORDER at 6:00 PM

2. PUBLIC COMMENT – No Public comments received.

3. APPROVAL OF MEETING MINUTES FROM October 6, 2026

MOTION: To approve the October 6, 2026 meeting minutes.

Motion: Kady Nicksa
Second Motion: Sandy Hierl

Motion Approved.

4. CORRESPONDENCE: None received.

5. ONGOING BUSINESS:

   a. FRIENDS OF THE LIBRARY: Book sales this year totaled over $11K. Fundraising letters were sent out last week. They are updating the by-laws and talking about fundraising ideas.

   b. MEETING ROOM: The Meeting Room policy has been updated and posted on the library web site. The new form for those wishing to book the rooms and is now online and active.

6. NEW BUSINESS: None

7. DIRECTOR'S REPORT:

   a. LIBRARY STATISTICS: The circulations stats are down a bit this month but there are more users for ebooks. The Libby program now requires a password now – no comments or complaints from patron. Libby now requires a password. Patrons are able to call the library to have it set for them.

The program for adults on sourdough breads was canceled due to presenter illness. We will look to coordinate a date to reschedule. Children's programs are doing well. Allyson is offering a wide variety of programming to attract children and family of all ages. Jodi also recognized Allyson for all of the positive changes in the Children's department. She has added a lot of touches to make it bright, welcoming and inviting.

b. BUDGET REPORT: Most lines on track. Materials are a little high, however, this is likely due to an issue with payments to Amazon. Some invoices from last FY came out of this year's budget. Jodi has spoken to staff and is looking for possible funds from Friends to cover deficit. The cost of materials is on the rise and likely going to increase. The Board expressed some concern about the electricity spending as it is currently still high. They would like to know when the library will start seeing a savings from solar panels.

c. BUILDING REPORT: The noise from the vent in the conference room was repaired. Heating wires and outdoor lighting issues were addressed.

d. UPCOMING NEWS/EVENTS: New shelving for the middle school/teen area to be installed. The staff is populating the winter calendar with the new programs. Margaret Schuster is currently displaying her artwork in the Community Room. There will be a reception on Saturday, November 14th.
The program, Wicked New England, with Jeff Belanger will be taking place Saturday, November 7th. This was rescheduled from a few weeks ago. Registration is currently at maximum. This program will conclude the Live from Library Lane series that was funded through a Main Street Community Fund grant.

8. ADJOURNMENT at 6:53 PM.

a. THE NEXT MEETING IS SCHEDULED FOR TUESDAY, December 1st, 2026 AT 6 PM.

Respectfully Submitted,

Deborah A. Fields

The Burlington Public Library's mission is to be the best small-town public library we can be through our exceptional service, relevant resources, as well as cultural, social and educational programming for the community.